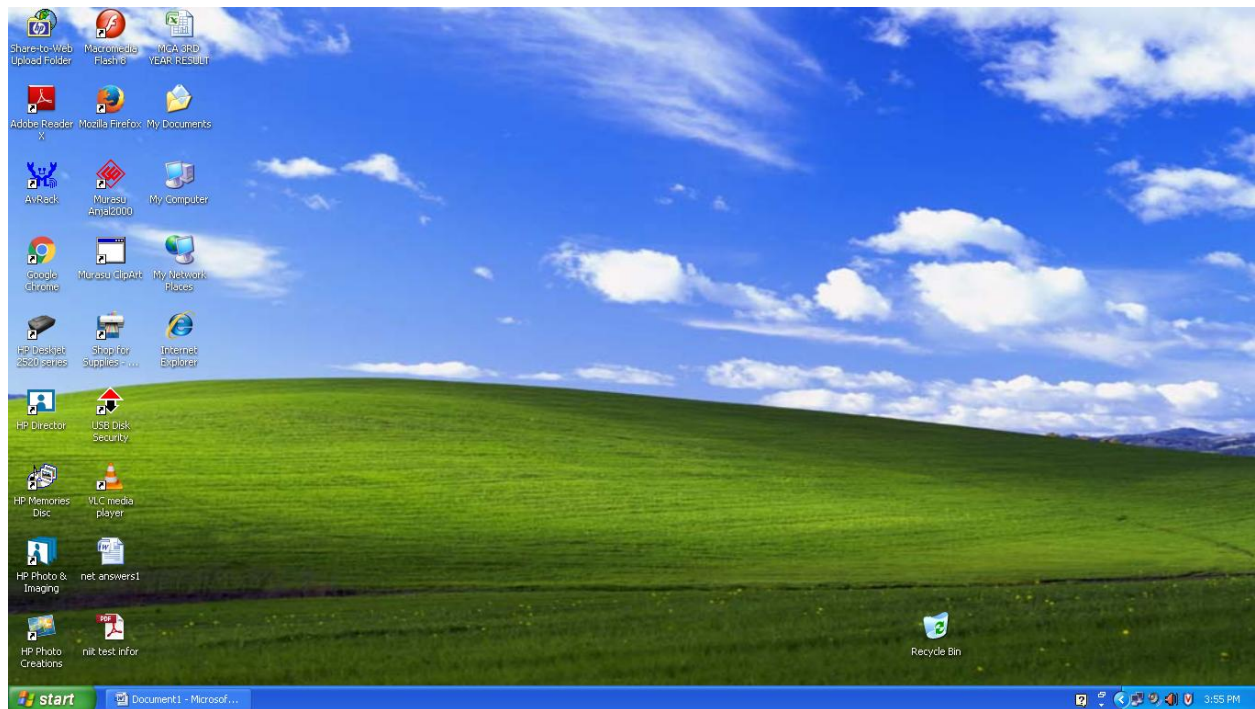


SHRIMATI INDIRA GANDHI COLLEGE, TRICHY-2

USER GUIDE FOR ONLINE FEE PAYMENT

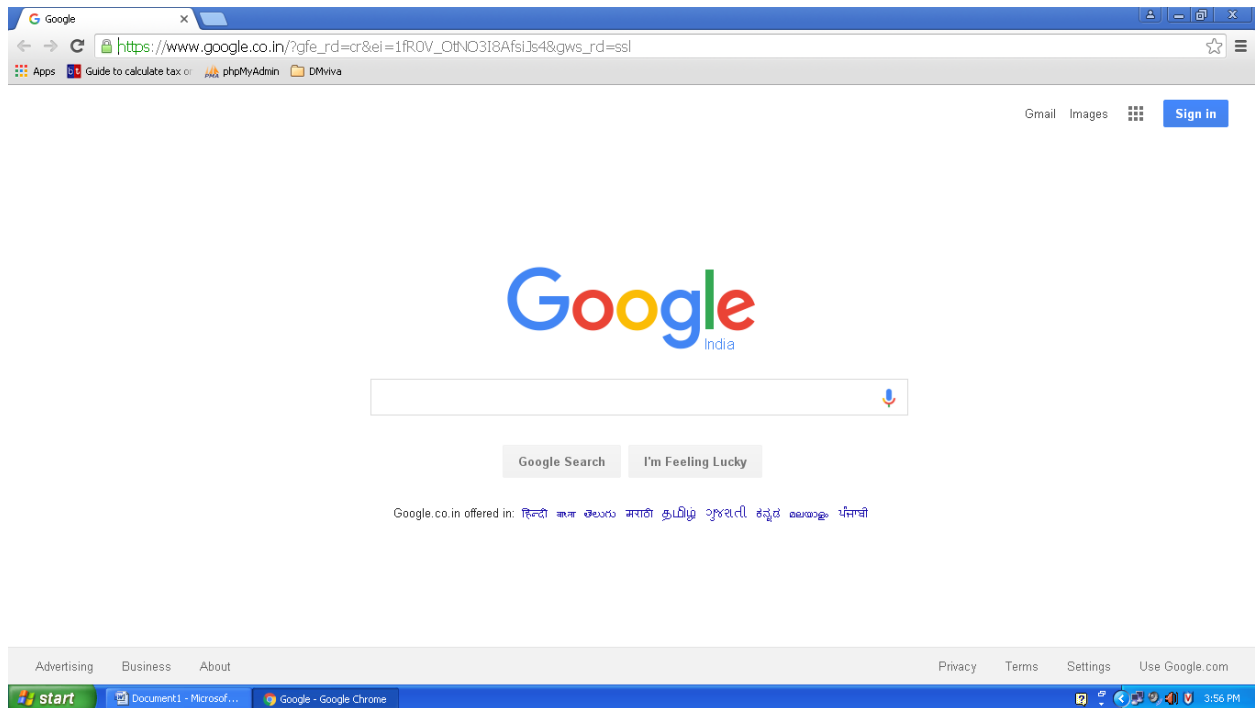
STEP 1 : OPEN YOUR DESKTOP ON YOUR COMPUTER OR MOBILE OR LAPTOP



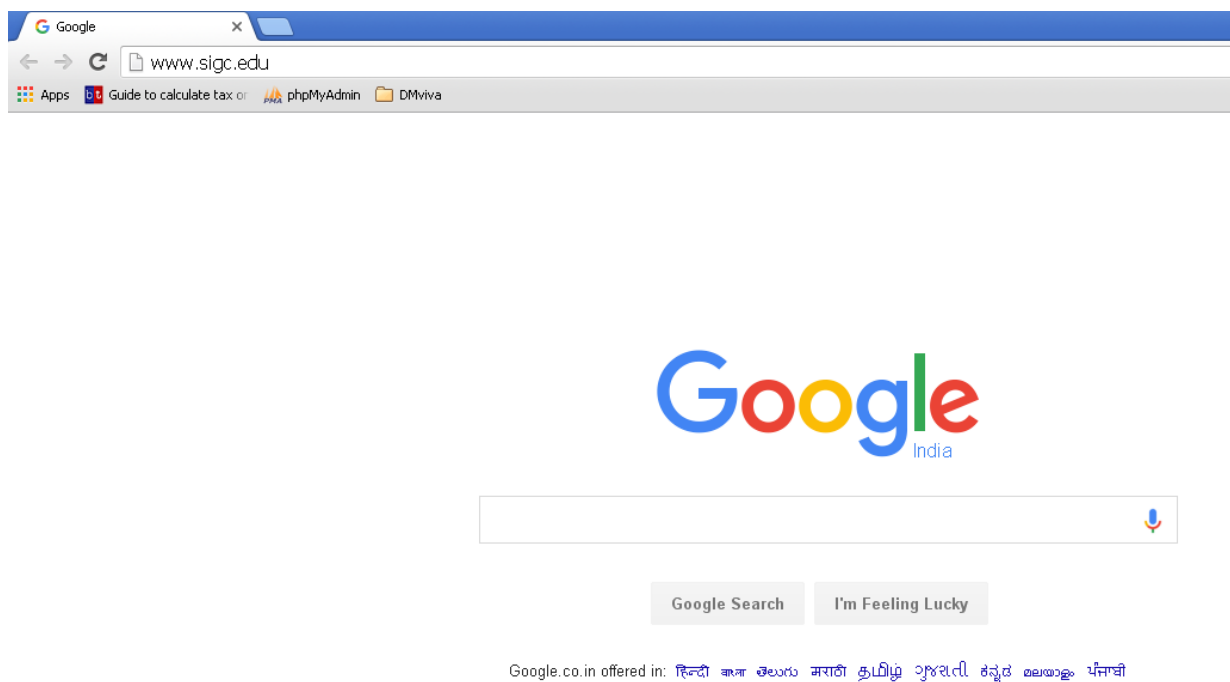
STEP 2: Open your browser by clicking on Start -> programs - > google chrome or you can use any other browser like MOZILLA FIREFOX or OPERA or UC BROWSER or INTERNET EXPLORER to open the site



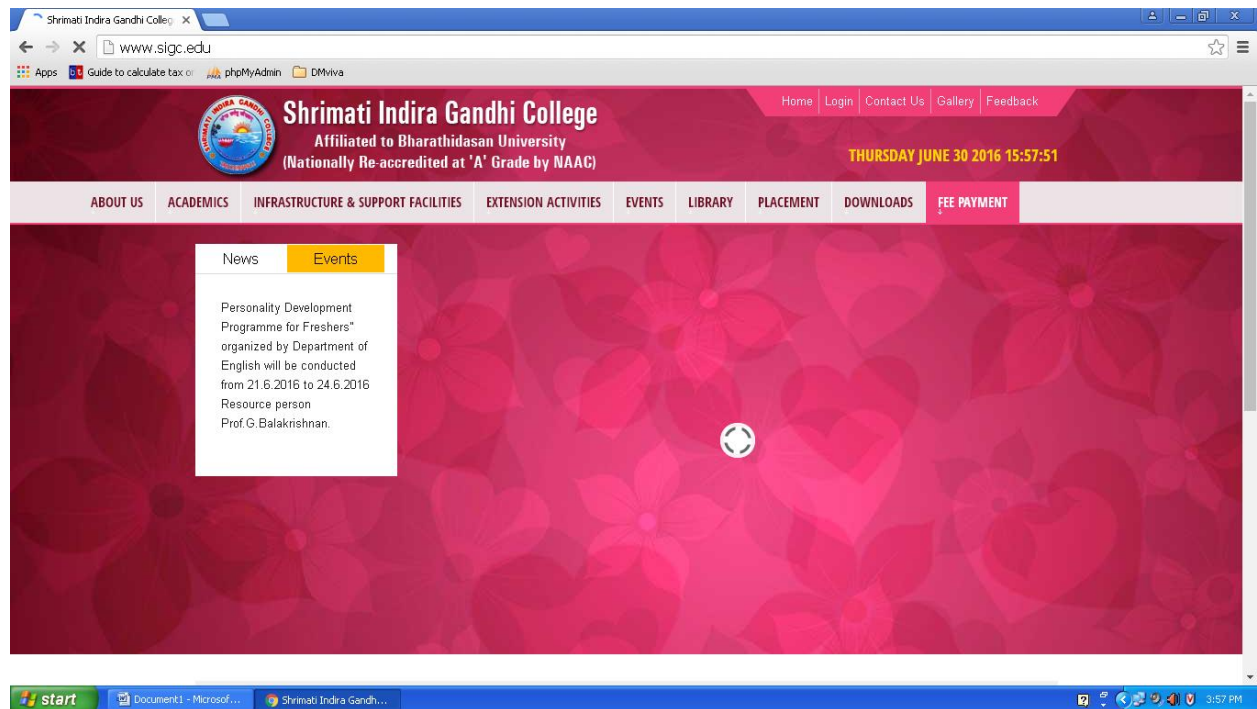
STEP 3: You get the browser window on your screen like this



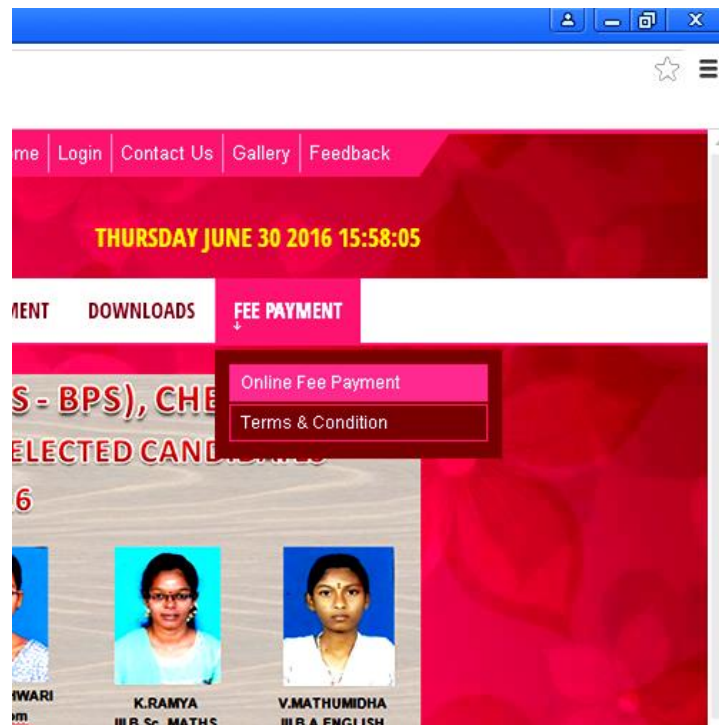
Step 4: Now type the college web site address www.sigc.edu in your browser's address bar



Step 5: You get the Home page of our college's web site as shown



Step 6: Now click on the FEE PAYMENT menu and choose Online Fee Payment option under it.



Step 7: Now you get the CITY UNION BANK Fee Payment Screen like this

The screenshot shows a web browser window with the URL `cityunionbank.biz/sign/online/`. The page header features the City Union Bank logo and the text "CITY UNION BANK PAYMENT SYSTEM". Below the header, it says "Welcome to SHRIMATI INDIRA GANDHI COLLEGE".

On the left, a numbered list of steps is provided:

1. Enter the Admission Number
2. Re-enter Admission Number
3. Enter Captcha
4. Verify the Student Information and select the Term
5. Verify the Payment structure
6. Enter Fee Remitter information, Agree Terms and Conditions and Proceed for Payment
7. After payment process, check for the payment status
 - Success - Download the receipt
 - Failure - Proceed for Re-payment

On the right, the "Case Sensitive" login form is shown with the following fields:

- Admn No:
- Re-Enter Admn No:
- Captcha:

Below the fields is a captcha image showing the code "3805BA" and a "Sign In" button. A "Entrust" security seal is also visible.

At the bottom, a table lists charges for third-party payment gateways:

Charges for Thirdparty Payment Gateway (Visa / Master)	
Net Banking Facility Charge	Rs.18 /- per Transaction + applicable service taxes (to be collected from the Parents)
Credit Card Charge	1.45% of the Transaction Amount + applicable service taxes (to be collected from the Parents)
Debit Card Charge	0.75% for the value upto Rs.2000/- of the Fee Amount + applicable service taxes (to be collected from the Parents)
	1.00% for the value above Rs.2000/- of the Transaction Amount + applicable service taxes (to be collected from the Parents)

A note at the bottom states: "Applicable service tax = 15% of the transaction charges for all types of transactions (to be collected from the Parents)".

Step 8 : Now enter and re-enter your admission number without any mistake and then enter the captcha code you see under these boxes. Then click on "Sign In" Button.

This is a close-up of the login form from the previous screenshot. It is titled "Case Sensitive". The fields are filled as follows:

- Admn No: 201420434
- Re-Enter Admn No:
- Captcha: 3805BA

Below the fields is a captcha image showing the code "3805BA" and a "Sign In" button. A "Entrust" security seal is also visible.

Step 9:

1. You now get the student's details on the screen. Verify your details.
2. Now you can check (click in the box and put a tick mark in it) against the respective fees you want to pay. The total fees appears in the box "Payment Amount" below as you tick in the respective fees types.
3. In the option marked "Select Bank" in the Payment Entry Box, select "Netbanking/CARD" option.
4. Now type your mobile number in the box given(compulsory)
5. Enter your e-mail id in the box given if you have an email address.
6. Now click on the box "I agree on the Terms and Conditions" at the bottom of the screen.
7. Now click on "Pay Fee" Button.
8. Note: Exam fees and Miscellaneous fees can only be paid together.

Admission Number		201420434		
Name	Dob	Degree	Course	Type
xxxxxxxxxxxxxx		B.Com	UG	

Fee Description	Amount	Check
Tution Fee Semester 5	1425	<input checked="" type="checkbox"/>
Exam Fee Semester 5	695	<input checked="" type="checkbox"/>
Misellaneous Fee Semester 5	410	<input checked="" type="checkbox"/>
Other Fee-I Semester 5	1858	<input type="checkbox"/>
Other Fee-II Semester 5	1858	<input type="checkbox"/>
Other Fee-III Semester 5	1859	<input type="checkbox"/>

Payment Entry	
Select Bank	Netbanking/CARD ▼
Payment Amount	2530
Mobile Number	8823567891
Email id	youm@gmail.com

☒ I agree on the [Terms & Conditions](#)

* Additional transaction commission + 15% [service](#) Tax will be collected from the Parents by the [payment](#) Gateway Service Provider as Specified in [Terms & Conditions](#)

If you have already paid some fees earlier, the fees not yet paid alone appears on this screen. It is possible to pay your fees up to three times only.

Admission Number		201420434		
Name	Dob	Degree	Course	Type
XXXXXXXXXXXX		B.Com	UG	

Fee Description	Amount	Check
Other Fee-I Semester 5	1858	<input type="checkbox"/>
Other Fee-II Semester 5	1858	<input type="checkbox"/>
Other Fee-III Semester 5	1859	<input type="checkbox"/>

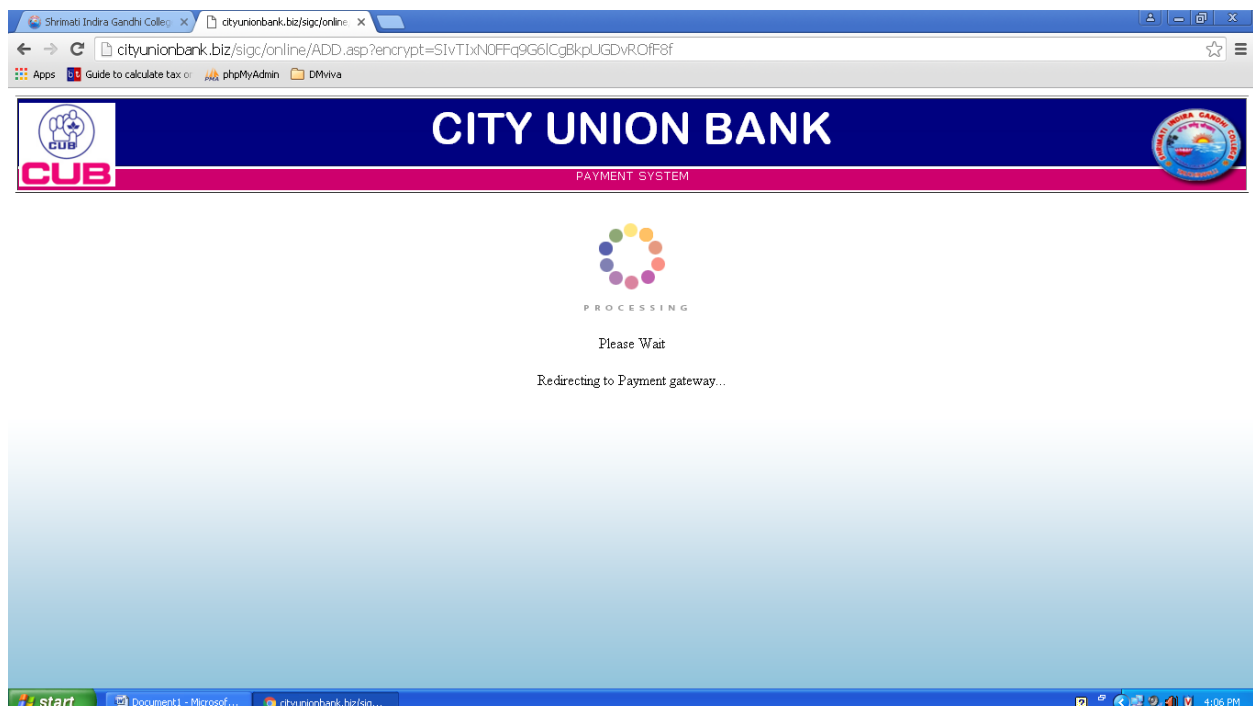
Payment Entry	
Select Bank	Select One ▼
Payment Amount	0
Mobile Number	
Email id	

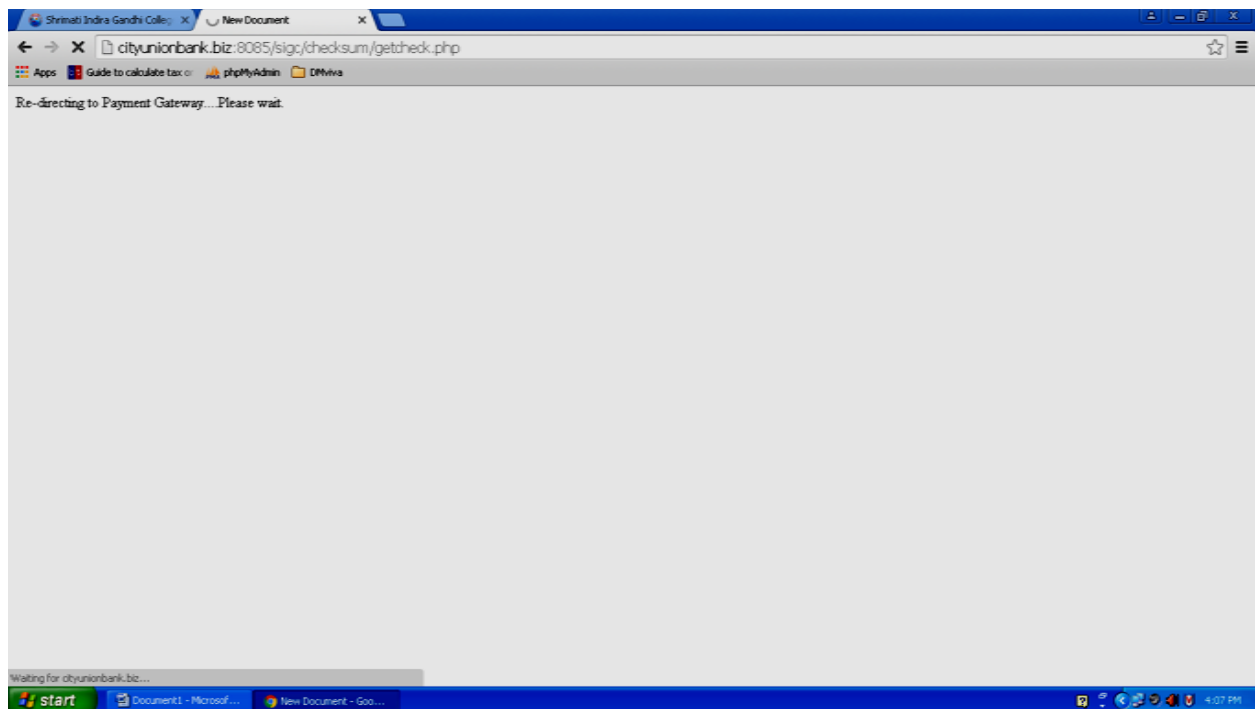
☐ I agree on the [Terms & Conditions](#)

* Additional transaction commission + 15% service Tax will be collected from the Parents by the payment Gateway Service Provider as Specified in [Terms & Conditions](#)

Payment History			
Date	Payment Mode	Download Receipt	Amount
30/06/2016	Online	Exam Fee Miscellaneous Fee Tuition Fee	2530

Step 10: Now you get the screen shown below. Please wait until you get connected to the internet banking screen.





Step 11: Now you get the following screen after getting connected. Now choose Net Banking Option.

If you wish to pay by debit card, click on Debit Card Option(go to step 16.)

Pay By

- Net Banking
- Credit Card
- Debit Card

Welcome!

Please choose your preferred mode of payment from the options listed on left

Net Banking :
Conveniently pay using the online access to your banking account.

Debit Cards :
Pay using debit card linked to your bank account. Protected with 3D secure password and receive instant transaction status confirmation.

Credit Cards :
Pay using your VISA/MasterCard credit card and enjoy extended payback period as per the terms and conditions of your bank. Protected with 3D secure password and receive instant transaction status confirmation.

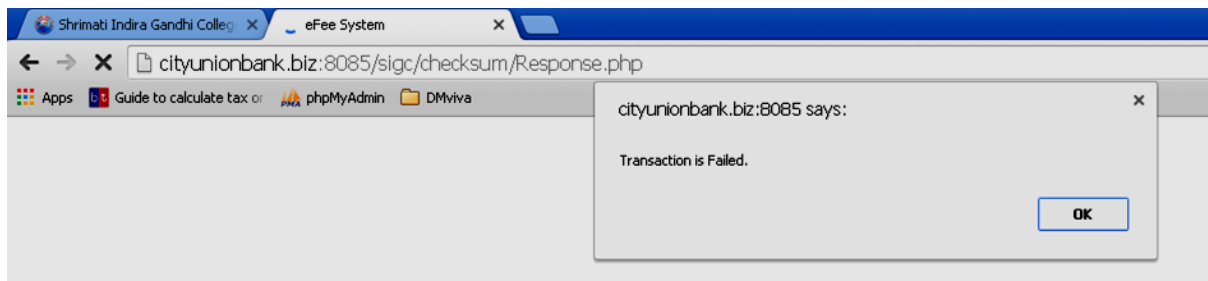
Cancel

* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience

PCI Compliant
Central Credit
Click to validate

This webpage is maintained by TechProcess Payment Services Limited. Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

If you want to cancel the transaction, click on Cancel. You get the following screen and you go back to the opening screen.



Step 12: Now if you have chosen Net Banking the following screen appears. Choose the bank through which you want to make payment, and click on “Continue to Payment”. You can click on Cancel even now if you want to come out.

The screenshot shows the 'Pay By' screen with 'Net Banking' selected. Under 'Please Select Your Bank Account', there is a list of banks with radio buttons next to them. 'City Union Bank' is selected. At the bottom, there are 'Continue to Payment' and 'Cancel' buttons. A red note at the bottom states: '* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience'.

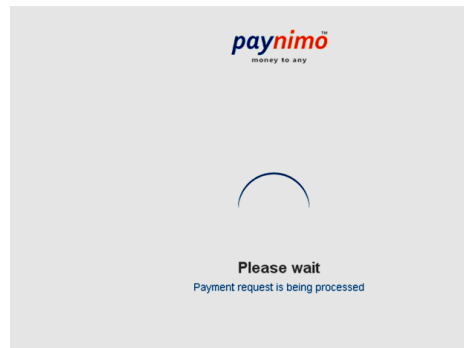
Please Select Your Bank Account			
<input type="radio"/> Andhra Bank	<input type="radio"/> DCB BANK Personal	<input type="radio"/> Karnataka Bank	<input type="radio"/> Tamilnad Mercantile Bank
<input type="radio"/> Bank of Bahrain and Kuwait	<input type="radio"/> Dhanlaxmi Bank	<input type="radio"/> Karur Vysya Bank	<input type="radio"/> Union Bank of India
<input type="radio"/> Bank of Baroda	<input type="radio"/> Federal Bank	<input type="radio"/> Kotak Mahindra Bank	<input type="radio"/> United Bank Of India
<input type="radio"/> Bank of India	<input type="radio"/> HDFC Net Banking	<input type="radio"/> Oriental Bank Of Commerce	<input type="radio"/> Vijaya Bank
<input type="radio"/> Bank of Maharashtra	<input type="radio"/> ICICI Bank	<input type="radio"/> Punjab National Bank	<input type="radio"/> Yes Bank
<input type="radio"/> Canara Bank	<input type="radio"/> IDBI Bank	<input type="radio"/> Ratnakar Bank Limited	
<input type="radio"/> Catholic Syrian Bank	<input type="radio"/> Indian Bank	<input type="radio"/> Shamrao Vithal Co-op. Bank Ltd	
<input type="radio"/> Central Bank of India	<input type="radio"/> Indian Overseas NetBanking	<input type="radio"/> South Indian Bank	
<input checked="" type="radio"/> City Union Bank	<input type="radio"/> Indusind Bank	<input type="radio"/> Standard Chartered Bank	
<input type="radio"/> Corporation Bank	<input type="radio"/> Jammu and Kashmir Bank	<input type="radio"/> Syndicate Bank	

Step 13: The next screen shows the details about the Fees Amount, Transaction Fee, Service Tax and the Total amount that is to be paid through this transaction. Press on Confirm to make payment.

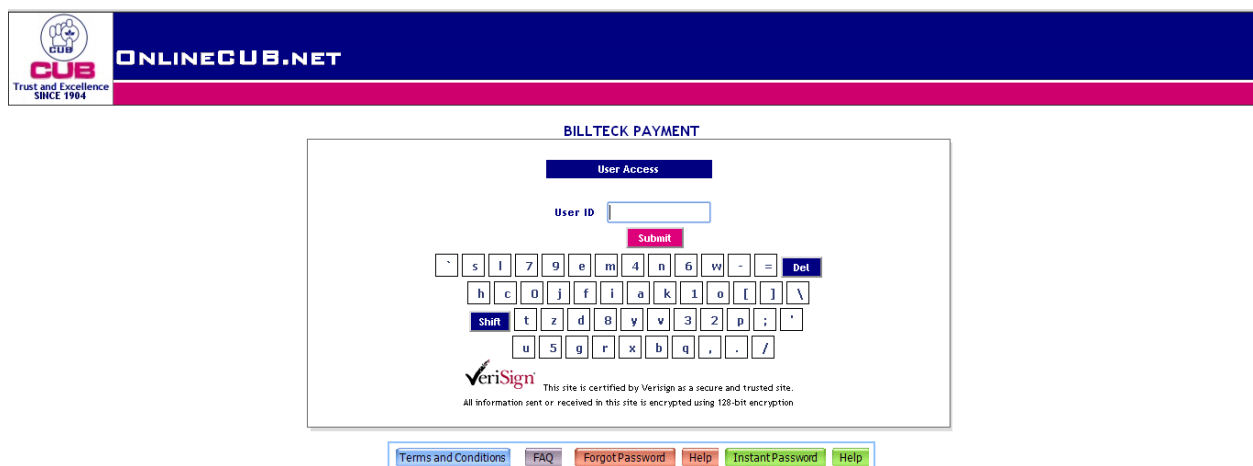
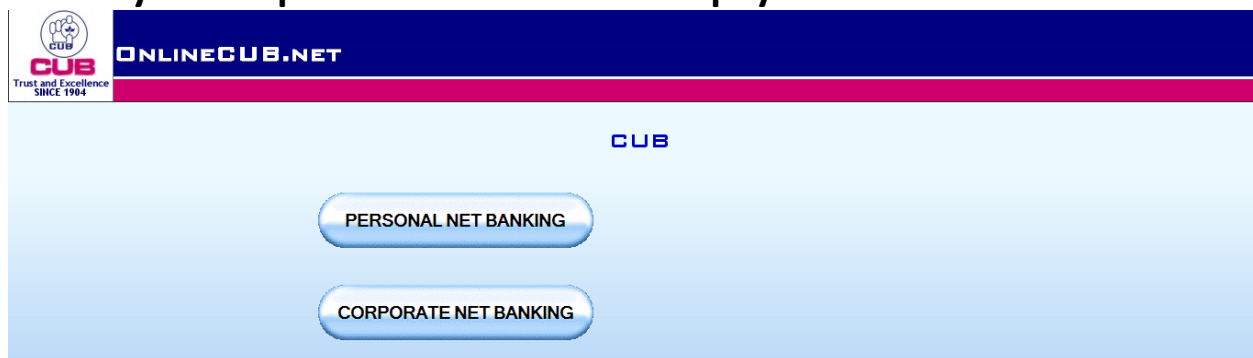
The screenshot shows the 'Confirmation' screen with a table displaying the payment details. At the bottom, there are 'Confirm' and 'Back' buttons.

Amount (in Rs.)	2530
Transaction Fee (in Rs.)	18.0
Service Tax (in Rs.)	2.7
Total Amount (in Rs.)	2550.70

Step 14: Once you press Confirm, you get connected to the Payment Gateway. Wait for some time till your netbanking Screen of your bank appears on the screen.



Step 15: As soon as your personal net banking screen appears on the screen you can proceed as usual for fee payment.



CAUTION TO CUSTOMER : Our Bank Does not ask for the Details of your Account/PIN/Password. Therefore any one pretending to be asking you for information from the bank/technical team may be fraudulent entities, So please be aware. You should know how to operate net transactions and if you are not familiar you may refrain from doing so. You may seek banks guidance in this regard .Bank is not responsible for online transactions going wrong. We Shall also not be responsible for wrong transactions and wanton disclosure of details by you. Viewing option and transactions option on the net are different.

Site best viewed in Microsoft **Internet Explorer 6.0+** and with a resolution of **1024x768** or above

For more information on Products and Services please visit www.CityUnionBank.com

 ONLINECUB.NET					
XXXXXXXXXX	SB	137643	CUB SALARY SAVINGS	TRICHY	9,059.72
Please select an account to continue with PAYMENT					

CUSTOMER NAME	XXXXXXXXXXXXXXXXXX
BILLER SELECTED	Shrimati Indira Gand
Select Debit Account	CUB SALARY SAVINGS-137643-VIJAYALAKSHMI N-TRICHY ▼
PAYMENT AMOUNT	2550.70
TRANSACTION SERVICE CHARGE	0
CURRENCY	INR
Remarks	Shrimati Indira Gand: Paym
Transaction Password	XXXXXXXXXXXXXXXXXX

Please wait while your request is processed ■

Shrimati Indira Gandhi Colleg	CityUnionBank
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<https://www.onlinecub.net/servlet/ibs.servlets.IBSMFAuthenticationServlet>

[Apps](#)
[Guide to calculate tax or](#)
[phpMyAdmin](#)
[DMviva](#)

 ONLINECUB.NET

OTP Verification Page

OTP has been sent to your registered mobile Number(9965779358). Kindly enter the OTP below (Credential Id: 1467283947518)

OTP:

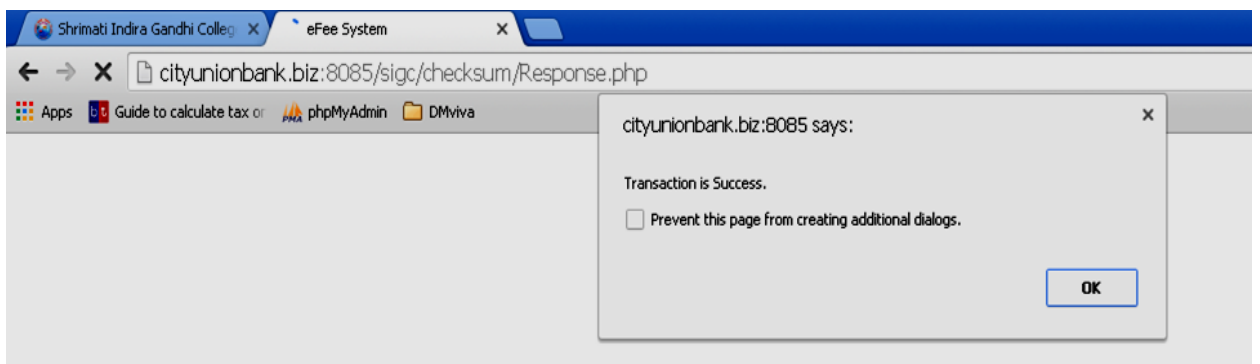
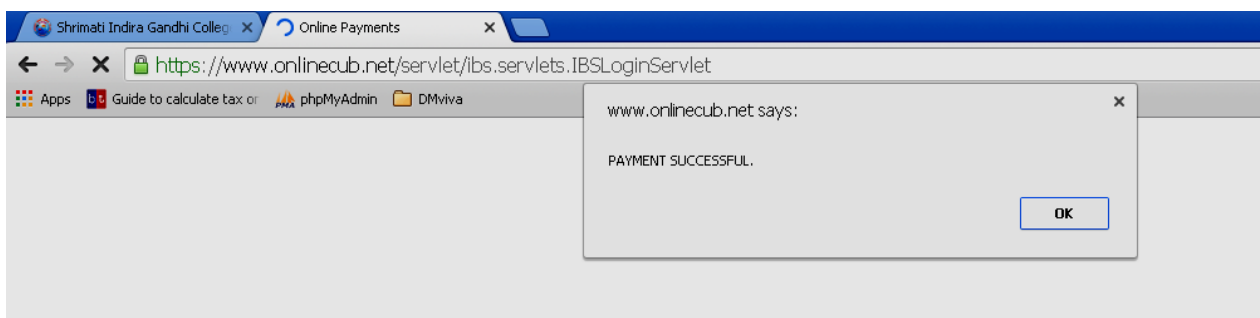
Resend OTP

➡ Please click on **Resend OTP** to send the OTP again.

ONLINECUB.NET	
Online Payment Confirmation	
BILLER NAME	Shrimati Indira Gand
DEBIT ACCOUNT	SB-137643
TRANSACTION AMOUNT	2550.70
TRANSACTION SERVICE CHARGE	0
CURRENCY	INR
TOTAL AMOUNT TO BE PAID	2550.7
REMARKS	Shrimati Indira Gand: Payment

IMPORTANT NOTE :

- In case of Transaction getting failed due to connectivity issues / any other reasons beyond the control of the bank, the customers may contact the respective biller.
- City Union Bank is not responsible for quality, timely delivery of goods / services purchased from the merchants using City Union Bank Net Banking facility.



Go to step 18.

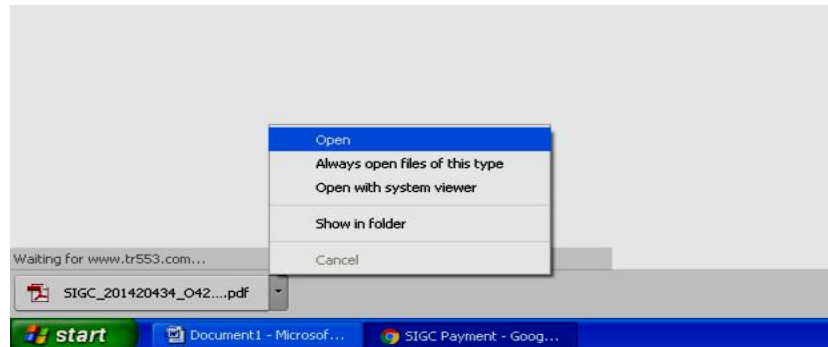
Step 16: Now you choose the type of debit card and press “Continue to payment” option.

The screenshot shows a web interface for 'Pay By' with a sidebar menu containing 'Net Banking', 'Credit Card', and 'Debit Card'. The 'Debit Card' option is selected. The main area is titled 'Debit Card' and contains the text 'Please Select Your Debit Card'. Below this, there are two radio button options: 'VISA / MASTER / MAESTRO' (selected) and 'VISA / MASTER / MAESTRO Card'. At the bottom of the main area are two buttons: 'Continue to Payment' and 'Cancel'. In the bottom left corner, there is a logo for 'TECHPRO INSTANT PAY' and 'ONLINE PAYMENT SOLUTION'. At the bottom of the page, there is a red asterisked note: '* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience'. Below this note are logos for 'PCI Compliant', 'Control Case', and 'Verified by Visa', followed by text stating the webpage is maintained by TechProcess Payment Services Limited and providing the website URL 'www.techprocess.co.in'.


Step 17: Now you have to enter all the particulars of your debit card in the screen shown below. Click on “Pay now” option. You get connected to the payment gateway and fees gets paid.

The screenshot shows the 'paynimo' payment gateway interface. At the top left is the 'paynimo' logo with the tagline 'money to any'. At the top right is the 'Verified by VISA MasterCard SecureCode' logo. The main content area shows 'Merchant Name : Shrimati Indira Gandhi College' and 'Amount : 1888.98'. Below this, there is a 'Pay By Using' section with logos for VISA, MasterCard, and American Express. The 'Enter your debit card details to complete the transaction:' section includes a note: '(For Maestro cards, please enter Expiry Date and CVV2/CVC2 no. if available or else ignore and proceed)'. The form fields are: 'Card Number *' (with a text input and a card icon), 'Name as per card *' (with a text input), 'Expiry Date' (with MM and YYYY dropdowns), and 'CVV2 No./CVC2 No.' (with a CVV input and a card icon). A blue button 'Pay Now' and a grey button 'Cancel' are at the bottom left. A note states: 'Note: Fields marked as (*) are mandatory.' To the right of the form is a 'MasterCard, Visa' logo and a 3D Secure verification image showing a card with the number 412. At the bottom, there are logos for 'Verified by Visa', 'PCI Compliant', and 'Control Case', followed by text stating the transaction is processed through a secure 128 bit https internet connection and providing the IP address and access time: 'IP address and access time 30-06-2016 17:47:23'.

Step 18 : As you can see after successful payment you get the receipt of the payment automatically downloaded in PDF Form. This you can print to have proof of payment. You also get a SMS on the mobile number you have given.



This picture shows the receipt. This will consist of two pages. One contains receipt for Exam fees and the other contains receipt for college fees you have paid.



SHRIMATI INDIRA GANDHI COLLEGE
 Chatram Bus Stand, Post Box No: 369,
 Tiruchirappalli-620 002.

Receipt

Bill No.	O42550000069	Date:	30.06.2016
Name	XXXXXXXXXXXX	Class/Section	B.Com (UG) 3 Year 5 Sem
	Admn No. XXXXXXX	Mode	Online
Academic Year	2016-17		

Sl.No.	Particulars	Amount
1	Exam Fee 5 - Sem	695.00
2	Misellaneous Fee 5 - Sem	410.00
Total		1105.00

This is computer generated receipt and do not require any stamp or signature.(Date:30-Jun-2016 10:51)-(210.212.250.66)



SHRIMATI INDIRA GANDHI COLLEGE
Chatram Bus Stand, Post Box No: 369,
Tiruchirappalli-620 002.

Receipt

Bill No.	Q425500000069	Date:	30.06.2016
Name	XXXXXXXXXXXXXXXXXXXX Admin No. XXXXXXXXXXXX	Class/Section	B.Com (UG) 3 Year 5 Sem
Academic Year	2016-17	Mode	Online

Sl.No.	Particulars	Amount
1	Tution Fee 5 - Sem	1425.00
Total		1425.00

This is computer a generated receipt and do not require any stamp or signature.(Date-30-Jun-2016 10:51)-[210.212.250.66]

THANK YOU.